

**Minutes of Regular Meeting of the Board of Trustees
Basil Joint Fire District
July 14th, 2011**

1. **Clerk Call to order**--Meeting was called to order by Billy Phillips with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-The Clerk called the roll. Present were Fred Reedy, Ivan Ety, Billy Phillips, Rick Miller, Judy Landis, Chief Rob Cooley, Assistant Chief Farmer and Clerk Stephan Monroe.
3. **Approve minutes**-Motion by Mr. Reedy, second by Mr. Ety to approve the June 16th minutes as presented. Motion carried with 5 yes votes.
4. **Visitors present**: Fire District members Steve Denney. None from the public.
5. **Public Hearing on 2012 Budget**: Hearing opened at 7:05 pm. The Board reviewed the budget for 2012. Discussed the “Combo Unit” and when it may be needed. Since no one from the general public was present the hearing was (7:13 pm.) suspended until later in the meeting. At 7.32 pm the hearing was resumed with no one from the public. The Hearing was closed at 7:32 pm.
 - 5.1. Adopt 2012 Budget- Motion by Mr. Reedy, second by Mr. y to adopt the 2012 budget as presented. (attached) Roll cal vote: Mr. Reedy-yes, Mr. Ety-yes, Ms. Landis-yes, Mr. Miller-yes, and Mr. Phillips-yes.
6. **Finance Review**-
 - 6.1. **Report Review**; the Clerk reviewed with the Board the financial report.
 - 6.1.1. **Purchase orders**- The following PO’s are to be closed: 00177, 00190, 00193, 00171, 10073, 10078, 10092. No PO’s were amended.
 - 6.2. **Bank reconciliation**-The report for June was available for review and signed by the Board members present.
7. **Purchase Requests**
 - 7.1. **Requisitions**- Chief Cooley submitted requests for 3 items for approval. (list attached) Motion to approve the requests by Mr. Ety, seconded by Mr. Reedy. Motion carried by a 5-0 yes vote.
 - 7.2. **Emergency Repairs**- No action needed this month.
8. **Bills for approval** –Clerk Monroe presented pending warrants 41732-41757 for approval. Motion to approve all bills as presented by Ms. Landis, seconded by Mr. Reedy. Motion passed by 5-0 vote.
9. **Old Business**
 - 9.1. Bi-annual audit- Clerk Monroe confirmed the completion of the audit and that there no citations, but there were 2 recommendations – “travel policy” and “records retention policy”.
 - 9.2. State Electric – lighting replacement program- Steve Denney advised the Board that materials are now coming in and installation will begin shortly thereafter.

